

To:

COMPANY NAME		
ADDRESS		
CITY	STATE	ZIP

Re: Change my automatic payments to a new account
Attn: Customer Service

Please update my automatic payment information with your company to begin making withdrawals from my Black Hills Federal Credit Union account. I have included my account information and a voided check from my new account. If you have any questions regarding this request, please contact me by phone or mail. Thank you for your prompt assistance.

Sincerely,

PRINT NAME			
SIGNATURE X			
DAYTIME PHONE #		EVENING PHONE #	
PREVIOUS FINANCIAL INSTITUTION			
PREVIOUS ROUTING #		PREVIOUS ACCOUNT #	
NEW FINANCIAL INSTITUTION <i>Black Hills Federal Credit Union, P.O. Box 1420, Rapid City, SD 57709-1420</i>			
NEW ROUTING # 291479592		NEW ACCOUNT #	
CHECKING ACCOUNT <input type="checkbox"/>		SAVINGS ACCOUNT <input type="checkbox"/>	
AMOUNT WITHDRAWN (ENTER DOLLAR AMOUNT OR "TOTAL PAYMENT")			
I AUTHORIZE THIS CHANGE IN MY AUTOMATIC PAYMENTS EFFECTIVE (ENTER DATE OR "IMMEDIATE")			